

Semester Course Syllabus (DRAFT)

Course syllabi submitted for Graduate Council Policies Committee review and inclusion in the WSU Course Inventory should include the following elements.

1. Unit Offering the Course
 - College/School
 - Department
2. Course Information
 - Title:
 - Prefix and Number:
 - Credit Hours;
 - Cross Listing(s)
3. Course Preparation
 - Prerequisites:
 - Co-requisites:
 - Restrictions:
4. Student Learning Outcomes
 - What students are expected to know or be able to do or demonstrate upon completing the course. For example, students will be able to explain a concept, demonstrate a procedure, evaluate alternatives, or recognize a bias.
5. Materials (required and recommended)
 - Textbooks, Articles, Videos, Computing and/or Internet Resources.
6. Method of Instruction
 - Lecture, Seminar, Laboratory, Distance Learning, Web-Based
7. Evaluation and Policy
 - Tests, Reports, Literature Reviews, Presentations, Attendance
8. Course Outline
 - Organized by week (14 week academic calendar and final exam) or other defined schedule
 - Topics and/or typical assignments (textbook assignments, journal articles, Internet resources,)
9. Other Information
 - For combined undergraduate/graduate courses: identify, throughout the above or separately, additional work/responsibilities/grading applied to graduate students.

 - Combined undergraduate/graduate courses may be 3xxx/5xxx and 4xxx/6xxxx only.
 - 7xxx, 8xxx, and 9xxx courses are graduate only.

Semester Course Outline (DRAFT)

Course outlines submitted for Graduate Council Policies Committee review and inclusion in the WSU Course Inventory should include the following elements.

1. Unit Offering the Course
 - College School
 - Department
2. Course Information
 - Title:
 - Prefix and Number:
 - Credit Hours;
 - Cross Listing(s)
3. Course Preparation
 - Prerequisites:
 - Co-requisites:
 - Restrictions:
4. Method of Instruction
 - Lecture, Seminar, Laboratory, Distance Learning, Web-Based
5. Course Outline
 - Organized by week (14 week academic calendar and final exam) or other defined schedule
 - Topics and/or typical assignments (textbook assignments, journal articles, Internet resources,)